

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

June 28, 2011

PRESENT

C.W. Colladay
P. Rodriguez
G. Destache
O. Garrett

ABSENT

J. Deleo

GUESTS

STAFF

J. Pape
M. McCullough
A. Harnden
N. Harper
K. Caldwell
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

The Operations Manager reported that approximately 30 residents attended the free backyard composting workshop that was presented by Riverside County on Saturday, June 18th at the District Office.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the May 24, 2011 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the May 24 – June 28, 2011 invoices. Director Garrett seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Audit Letter.

ACTION: Director Garrett moved to approve the audit letter from Teaman, Ramirez & Smith, Inc. Director Rodriguez seconded. Motion carried unanimously.

c. Chase Bank Savings Account.

ACTION: This item was tabled until the July 26, 2011 meeting.

d. Epic – General Liability Package.

ACTION: Director Rodriguez moved to approve the Edgewood Partners Property & Casualty Insurance Proposal. Director Garrett seconded. Motion carried unanimously.

e. Lien update.

ACTION: Note and file.

7. FY 11/12 Budget.

ACTION: President Colladay opened the public hearing at 9:23 am and called for public comment. Hearing none, President Colladay closed the public hearing at 9:23 am. Director Destache moved to approve Resolution No. R-11-04 adopting the budgets. Director Garrett seconded. Motion carried unanimously.

8. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update – The General Manager reported that the Golf Course picked up a construction meter from the District.

9. Sycamore Creek Development.

a. Project Update – None.

b. 1748 houses to be built. 1115 houses occupied to date. 64% complete.

c. Richmond America – Whisper Ridge 6 lots remaining with 1 house in inventory.

d. Meritage Homes – 67 lots, 2 models, 5 homes built, 2 occupied, 4 under construction, 6 additional lots released by County.

10. CFD No. 1 Sycamore Creek Recycled Water System.

- a. Update on progress – The General Manager reported that the booster station pad is expected to be completed in 2 ½ weeks and that they will be filling the reservoir for testing by the end of this week.
- b. Non-potable water project 1.5 MG Storage Tank Construction Payment Request No. 5.

ACTION: Director Garrett moved to approve payment request No. 5. Director Destache seconded. Motion carried unanimously.

11. Retreat Development – Ryland Homes.

- a. Retreat recycled water conversion update – The General Manager reported that the bids are back for the clubhouse recycled water conversion and that the County of Riverside will supervise the cross-connection test.
- b. 517 houses to be built. 447 houses occupied to date. 86% complete.
- c. Ryland Homes 77 lots priced between \$474-555K, 26 lots released by County, 19 sold, 12 complete with 11 occupied and 1 in inventory.

12. Ranpac “Toscana” Project.

- a. Project Update – The General Manager reported that he had discussions with Ranpac on District required infrastructure.
- b. 1443 estimated houses to be built.

13. Re-alignment of Temescal Canyon Road.

- a. Project Update – None.

14. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).

- a. Project Update – None.

15. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – The General Manager reported that he is meeting with Blair Dahl this afternoon.

16. Water Utilization Reports.

ACTION: Note and file.

17. Committee Reports.

- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – Director Rodriguez asked staff to schedule a committee meeting in July.
 - c. Public Relations (Director Deleo) – Director Rodriguez reported that he attended the Sycamore Creek Regional Park ground breaking and dedication to Joyce Deleo. He reported that approximately 40-50 people were in attendance and that the County presented Joyce’s family with a watercolor rendering of the future regional park.
- 18. General Manager’s Report.**
- a. General Manager’s Report
ACTION: Note and file.
 - b. Operations Report.
ACTION: Note and file.
- 19. District Engineer’s Report.**
- a. Status of Projects
ACTION: Note and file.
- 20. District Counsel’s Report** – Dave Saunders reported that he met with the General Manager to discuss District Business.
- 21. Seminars/Workshops.**
- 22. Consideration of Correspondence.**
An informational package containing copies of all pertinent correspondence for the Month of May was distributed to each Director along with the Agenda.
- 23. Adjournment.**
There being no further business, the June 28, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:18 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____